

## Appendix A

### Outer North East Parish and Town Council Forum

Aberford and District; Alwoodley; Bardsey cum Rigton; Barwick in Elmet & Scholes;  
Boston Spa; Bramham cum Oglethorpe; Clifford; Collingham with Linton; East  
Keswick; Harewood; Scarcroft; Shadwell; Thorner; Thorp Arch; Walton; Wetherby;

Thursday 4<sup>th</sup> June 2015 at 7:30pm  
Chair: Cllr John Procter

#### Attendance

Cllr John Procter (Chair)  
Cllr Matthew Robinson  
Ruth Reed  
Keith Dunwell  
Lyn Buckley  
Kevin Sedman  
Claire Hassell  
Keith Langley  
Gwen Brown  
John Richardson  
Nicholas Fawcett  
Tony Blackmore  
Derek Armitage  
Julian Holmes  
Judith Pentith  
Debbie Potter  
Tim Baker  
Marina Heum  
Harry Chapman

Wetherby Ward  
Harewood Ward  
Aberford & District  
Aberford & District  
Alwoodley  
Harewood  
Barwick in Elmet and Scholes  
Barwick in Elmet and Scholes  
Thorner  
Thorp Arch  
Clifford  
Clifford  
Collingham with Linton  
Collingham with Linton  
East Keswick  
Shadwell  
Boston Spa  
Boston Spa  
Wetherby

Andrew Birkbeck  
Jane Maxwell  
Inspector Paul Dwyer  
Lora Hughes  
Jessica Hodgson

LCC Communities Team ENE (Area Officer)  
LCC Communities Team ENE (Area Leader)  
Outer North East Policing Team  
LCC Planning Services – Forward Planning  
LCC Environment Action Service

**Apologies:** Cllr Ann Castle, Cllr Gerald Wilkinson, Cllr Rachel Procter.

- 1.00 Cllr John Procter welcomed everyone to the meeting & introductions were made.
- 2.00 **Apologies** given as above.
- 3.00 **Minutes of last meeting** agreed as a true record
- 4.00 **Matters Arising**
  - 4.01 None.

## **5.00 Police Update – Inspector Paul Dwyer**

- 5.01 Insp.PD outlined the current position regarding the co-location of services in a bid to maximise resources, these proposals which form part of the Police's "change agenda" also include staff reductions at both an operational and senior level. Insp.PD also gave an overview of the crime statistics for the Outer North East area (which accounts for 3.5% of all recorded crimes in Leeds) including significant reductions in acquisitive crime; burglary dwelling; burglary other; theft from motor vehicles and robbery.
- 5.02 Insp.PD said the Police were looking to focus on increasing public confidence as well issues such as speeding, parking and safer driving. Insp.PD furthered that in the last two months a survey had revealed that 73% of respondents had fed back that the Police were Very Good/Excellent.
- 5.03 Insp.PD said that as a result of budget pressures and staff being reduced community events would be policed differently and resources moving forward would be shared with other Partnership Working Areas (PWAs).
- 5.04 Insp. PD concluded his slot by saying that despite a reduction in staff and resources ensuring local police are visible to communities was a top priority.
- 5.05 CllrJP thanked Insp.PD for his update to the meeting and referenced the contribution from the Outer North East Community Committee to fund the Police's Off-Road vehicles. Questions fielded from the Forum included the scope of the powers of PCSOs (HC) and how best to contact them (KL), the effect of new partial street lighting on crime figures (JR), concerns around a perceived spike in crime in Barwick-in-Elmet & Scholes (CH) and the effectiveness of the Police & Crime Commissioner (KD).
- 5.06 Insp.PD answered each question in turn responding that whilst PCSO's did have limited powers they were a valuable resource (particularly gathering intelligence), the best way to contact them was via email; it was too early to say what effect partial street lighting had on crime in the area but the new way crime is being recorded would see crime figures across the patch rise; InspPD. assured the Forum that the issues raised by CH were being addressed; the Police & Crime Commissioner had a role in setting priorities for the Police in West Yorkshire as well as holding the Chief Constable to account.

**PD**

## **6.00 Community Infrastructure Levy – Lora Hughes**

- 6.01 CllrJP introduced LH who, supplemented by handouts distributed to the Forum, gave a presentation on the Community Infrastructure Levy (CIL).
- 6.02 On the conclusion of the presentation CllrJP spoke about the need for CIL to be used for projects that will have the widest community benefit and there was a responsibility on recipients to spend CIL wisely. CllrJP said that the site allocations process would bring to light where CIL would be generated but in any event cross-parish working would be essential.
- 6.03 JMax that a workshop would be held with parishes in mid-July to inform guidance around the spend of CIL that would not only help the council devise an approach to CIL but also those groups (both parishes and Neighbourhood Forums) who will be in receipt of CIL funding.
- 6.04 CllrJP invited questions from the Forum which were as follows: If a developer doesn't

**JMax  
AB**

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submit a CIL exemption form would they legally liable to pay a contribution (JH)? LH confirmed they would be. LH also confirmed that an S106 contribution would still be liable for essential works.

6.05 JR asked if the CIL charging scheduled was calculated via per square metre (up to 100 square metres)? LH confirmed that was the case i.e. 100 sqm = £9,000 (reflecting the agreed CIL rate of £90 psm in Zone 1)

6.06 CllrJP drew attention to the fact that CIL and the potential sums generated would mean that parishes as public bodies would become more publicly accountable.

6.07 CH asked if the council had been subject to pressure to put money from developments such as the one proposed in Scholes back into a central pot? CllrJP confirmed that was not the case.

6.08 CH added that in light of CIL would developers be less inclined to mitigate the issues arising from a development? LH said this was too early to tell but this shouldn't be the case.

## **7.00 Environment Update – Jessica Hodgson**

7.01 CllrJP introduced JH who gave an update on the work of the Environmental Action Service specifically a pilot/trial they have just started in Outer NE to try out some litter bin sensors.

7.02 These sensors fit underneath the top/roof of a litter bin and send live info which the EAS can see on a website which tells they how full the bin is. The trial will test the technology and allow them to assess whether the cost would be outweighed by cashable savings (e.g. fuel costs), improved productivity (e.g. staff time spent less on driving round) and environmental contributions (reduced carbon footprint). There are already 60 bins fitted with this device across the ONE area – and info has started to be transmitted and gathered.

7.03 JH also informed the meeting that starting next week the villages would be swept every two weeks. The following questions/issues were raised by members of the Forum: should services be visiting parishes on specific days? (JP); an issue with surface dressing in Aberford (RR); bin collections need to be on set rota and shared with Parishes (DA); brown bins needed in Church Fields Boston Spa (TB); there is a need to know grass cutting schedules (DP); Grass cutting is in a poor state (NF & GB).

7.04 JH responded to all queries saying that services should be visiting each villages on specific days; JH said she would look into the Aberford surfacing issue; JH said that the bin scheduled will be on a rota and would be shared with the Forum; JH said she would circulate a grass cutting schedule to Forum members and would feedback concerns re the service from Continental.

**JH**

7.05 CllrJP picked up the issue around brown bins at Church Fields Boston Spa, explaining that as a new development this area would have to wait to be put on schedule for new routes, effectively having to wait until a new roll-out was due.

## **8.00 Update from Parish and Town Councils**

8.01 None.

**9.00 Any Other Business**

9.01 Members unanimously requested that council Highways officers attend the next meeting of the Town and Parish Council Forum. **AB**

9.02 Aberford Parish Council asked if would be possible for a 16 year old resident to attend the next meeting of the Forum in a bid to gain experience for her A-level Politics course. **AB**

9.03 CllrJP concluded the meeting by saying thanks to long serving Forum member and Collingham with Linton Parish Councillor Derek Armitage who was retiring and welcoming new officer Area Officer for Outer North East Andrew Birkbeck, who would be starting in post officially on July 7<sup>th</sup>. Andrew, once settled, will communicate the date, time and venue of the next Town and Parish Council Forum to members. **AB**

**10.00 Date and time of meetings 2015**

All 7:30pm – 9:00pm

8 October 2015 – TBC